



*Stewarts Hospital
Palmerstown
Dublin 20*

Conference Facilities at Stewarts Hospital





Stewarts Hospital was established in 1869 in Dublin, Ireland.

Stewarts Hospital is a charitable foundation, with a 140-year tradition in the provision of care for people with intellectual disability.

The institution was the first in Ireland to offer such support for people with severe disabilities. Services are provided regardless of age, religion, socio economic background and encompassing every degree of intellectual disability.

The Vera Gallagher Conference Centre



The Vera Gallagher Conference Centre is located on the 3rd Floor in Stewarts Hospital. A very central meeting location for those travelling from all parts of Ireland via M50 and N4.

The Conference Centre comprises 2 large halls – The Mill and The Great Hall which accommodate max 100 delegates, 3 large meeting rooms, The Claymore, The Quarry and The Longwood which accommodate max 40 people and 1 small, The Anvil. A large variety of top class catering can be ordered for meetings and technical equipment including Broadband is also obtainable in each venue.

Function Rooms at Stewarts Hospital

The Mill Hall



Fully refurbished in 2005, Stewarts Mill Hall has become the ideal facility for a range of events as well as many of the hospital's own functions.

Inclusive of hire of the Mill Hall is state of the art Audio Visual equipment installed there in. This includes a retractable projector screen, Video Conferencing facilities, DVD and CD players. Tea and coffee facilities at the rear of the hall add further to its suitability for any function.

The Great Hall

Catering for larger functions with space for up to 100 people. Permanent stage in situ.



Longwood Room

Suitable for smaller groups up to 40 people Boardroom style.

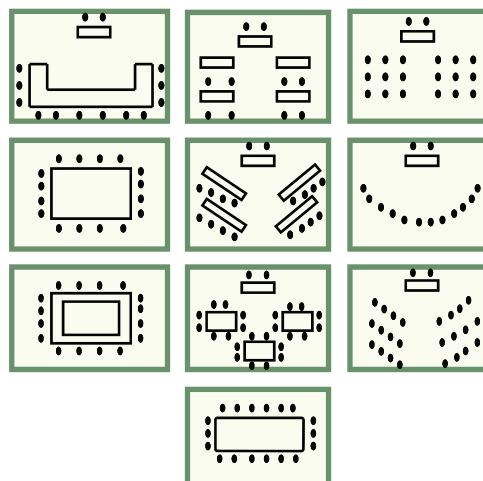


Stewarts Boardroom

Ideal for Board Meetings and small meetings for up to 16 people.



Possible Room Lay-outs



Catering Services for Functions / Meetings



Hotel Services in Stewarts Hospital have been providing the highest quality catering services to clients, residents, staff and visitors to Stewarts for many years.

A range of catering options are available to groups hiring out conference facilities in Stewarts. Ranging from Tea, Coffee and biscuits to Hot Meals with desserts,

Catering Options:

- Tea & Coffee
- Tea, Coffee & Biscuits
- Tea, Coffee & Muffins/Danish
- Tea, Coffee & Sandwiches
- Soup & Sandwiches
- Finger Buffet
- Cold Plate Lunch
- Cold Plate Lunch & Dessert
- Hot Plate Lunch
- Hot Plate Lunch & Dessert
- Bottled Water

MEETING ROOMS HIRE PRICES

ACCOMMODATION	FULL DAY	HALF DAY
MILL HALL Capacity 100 A/V equipment in situ	€500.00	€300.00
THE GREAT HALL Capacity 100	€300.00	€200.00
LONGWOOD ROOM Capacity 30	€100.00	€75.00
QUARRY ROOM Capacity 30	€100.00	€75.00
CLAYMORE ROOM Capacity 30	€100.00	€75.00
ANVIL ROOM Capacity 10	€75.00	€50.00
BOARDROOM Capacity 16	€100.00	€75.00

Note: A/V equipment may be ordered for Longwood, Quarry, Claymore, Anvil & Stewarts Boardroom and at extra cost.

Conditions of Hire

All bookings must be made at least 24 hours in advance.
Cancellations must be made at least 24 hours in advance.
It would be appreciated if the room is left in tidy condition.

Safety Precautions

All meeting attendees are requested to note fire exit (s) nearest to meeting room.
Should an alarm sound, all must vacate the premises immediately.

Booking forms must be completed by all external groups wishing to book any of Stewarts' facilities. Requests for booking forms/enquiries to contacts below.

Contact Person:

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